



Albany Fire Department Life Safety Division

Outside Vendor Display, Cooking, and Tent Requirements

Failure to meet the applicable requirements will result in the inability to operate.

Non-cooking Tents, Canopies, and Other Membrane Structures:

- Shall have a minimum of one open and unobstructed exit.
- Shall be structurally secure, braced, and anchored.
- Hay, straw, or shavings shall not be located within any tent, canopy, or membrane structure.
- Smoking or vaping shall not be permitted in tents, canopies, or membrane structures.
- Fireworks shall not be used within 100 feet of tents, canopies or membrane structures.
- Shall have a 2A:10B:C fire extinguisher available at all times.
- Fire extinguisher shall have current service tag or receipt of purchase within the last 12 months.

Cooking Tent:

- Shall meet the flame propagation performance criteria (flame retardant) of NFPA 701.
- Cooking tents shall be 20 feet away from lot lines, other non-cooking tents, mobile food units, canopies, membrane structures, parked vehicles, and buildings.
- Cooking equipment involving solid fuels or vegetable or animal oils and fats (frying, deep-fat frying, etc.) shall be protected by a Class K rated portable extinguisher.
- Shall have a 2A:10B:C fire extinguisher available at all times.
- Fire extinguishers shall have current service tag or receipt of purchase within the last 12 months.

Mobile Food Units (MFUs):

- MFUs shall be 5 feet away from buildings/structures, other mobile food units, cooking tents and parked vehicles.
- MFUs that are equipped with appliances that produce smoke or grease-laden vapors shall comply with all the applicable requirements of the 2022 Oregon Fire Code. Failure to meet these requirements will result in the inability to operate.
- Hood fire protection system shall have current service tag by a qualified company.
- Hood fire protection system and exhaust system shall be inspected, tested, and maintained every six months by a qualified company.
- Cooking equipment involving solid fuels or vegetable or animal oils and fats (frying, deep-fat frying, etc.) shall be protected by a Class K rated portable extinguisher.
- Shall have a 2A:10B:C fire extinguisher available at all times.
- Fire extinguishers shall have current service tag or receipt of purchase within the last 12 months.

Propane Usage:

- Propane cylinders less than 125 water gallons in size must be at least five (5) feet from the structure.
- Propane cylinders 125 to 250 water gallons in size must be at least ten (10) feet from the structure. (**Not** allowed under building eaves.)
- Propane cylinders must be set on a firm foundation and/or be adequately secured.
- Cylinders shall be protected from vehicular damage.

Electrical Wiring/Equipment:

All electrical equipment shall be listed or labeled and used in accordance with the listing or labeling instructions from the manufacturer. Electrical wiring, devices, appliances, and other equipment shall be **ONLY** used if in good working condition. Modified or damaged equipment shall **NOT** be used.

Household listed appliances shall **NOT** be used for commercial purposes.

Extension Cords:

- Shall be heavy-duty (residential-type extension cords shall not be used.)
- Shall be grounded and plugged directly into an approved receptacle, power tap, except for approved multi-plug extension cords, shall serve only one portable appliance (e.g.: coffee maker, blender, etc.).
- Shall be maintained in good condition without splices, deterioration, or damage. (“Daisy-chaining” of extension cords is not allowed.)
- The ampacity of the extension cords shall not be less than the rated capacity of the portable appliance supplied by the cord.
- Unfused power strips or any other device not complying with this code, or the Electrical Code shall not be used.

Heating Appliances:

- Portable, non-vented fuel-fired heating equipment shall be prohibited.
- Space heating appliances shall be listed and labeled and shall have a tip-over switch.
- Portable electrical space heating shall be plugged directly into an approved electrical receptacle.
- The heating element or combustion chamber shall be permanently guarded so as to prevent accidental contact by person or material.

Temporary Generators:

- Shall be separated by a minimum of 20 feet from a tent, membrane structure, or combustible structure.
- Shall be placed on an approved surface.
- Shall be isolated from contact with the public by fencing, enclosure, or other approved means.
- Flammable and combustible liquids storage and use shall be in accordance with the following:
 - Fuel shall be stored outside in an approved manner not less than 50 feet from tents, stands/booths, or membrane structures. A 40B:C portable fire extinguisher is required.
 - Refueling shall be performed in an approved location not less than 20 feet from tents, stands/booths, or membrane structures. Generators shall not be running during refueling operations.
 - Post **NO SMOKING** and **DANGER-FLAMMABLE LIQUIDS** signs by generator.
 - Electrical wiring and equipment shall be installed and maintained.
- Shall not be operated inside a structure or enclosed tent.
- Shall not be placed near an exit or in an exit path.

The following requires prior approval from the Albany Fire Department:

- Location of tents, canopies, and membrane structures.
- Cooking in tents, mobile food units, canopies, and membrane structures.
- Any display of vehicles, competitions and demonstrations, flammable and combustible liquids, LP gas, open flames, and/or combustible decorations.
- Any act which incorporates the use of fire.
- Any special effect using hazardous materials.

If you have any questions, please contact the Albany Fire Department at 541-917-7700.