

RESOLUTION NO. 2486

A Resolution establishing policy for Accounts Receivable due to the City of Albany and repealing Resolution No. 2241.

BE IT RESOLVED by the Albany City Council that the following policy concerning accounts receivable due to the City of Albany be adopted:

I. Ambulance

- a. Terms: Net 120 90 days; 1% service charge (12% annual percentage rate) on past due accounts.
- b. Ambulance accounts that have been determined to be "possible for collection" but at a cost to be uneconomical for the City to pursue, will be turned over to a collection agency. Collection agency services will be solicited on an annual basis through a competitive bidding procedure. To be determined by the Finance Director
- c. Welfare payments - The City will accept as final and complete payment any account in which Oregon Welfare Department participates.

II. General Receivables

- a. Terms: Net 30 days; 1% service charge (12% annual percentage rate) on past due accounts.

III. Assessment Receivables

When property with an outstanding account is forfeited to the City, an ordinance should be prepared and submitted to the Council Property Committee for approval and then forwarded to the full Council. The property should then be disposed of and the proceeds go to pay the lien on that particular piece of property.

Interest rates for assessments are as follows:

- a. Unbonded assessments: Not less than 12% per annum or 3% above the Bancroft bond sale interest rate that was sold for the corresponding local improvement district, whichever is higher, or 3% above the most recent Bancroft bond sale if there has not been a sale on the corresponding local improvement district. Once a Bancroft bond sale has been made on the corresponding local improvement district, the interest rate will be adjusted accordingly.
- b. Bancroft assessments (unbonded): Most recent Bancroft bond sale interest rate plus 2% for administrative services. Once a Bancroft bond sale has been made on the corresponding local improvement district, the interest rate will be adjusted accordingly.
- c. Bancrofted assessments: Bancroft bond sale interest rate plus 2% for administrative services.

IV. Credit


Customer credit will must be offered approved by to customers upon approval of the Finance Director. only

V. Write-Off

~~Finance will supply to the Council Audit Committee, quarterly, a list of all outstanding accounts receivable that have been delinquent 120 days or more. The Committee will decide what action should be taken, i.e. write-off, legal action.~~

Any account deemed to be uncollectible by the Finance Director and has been delinquent 120 90 days or more will be written off from the accounts receivable records of the City. A report of the written off accounts receivables will be prepared for review by the Audit Committee at its next scheduled meeting.

DATED THIS 25TH DAY OF JULY, 1984.

  
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Mayor

ATTEST:  
  
  
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City Recorder