

Resolution No. 2022

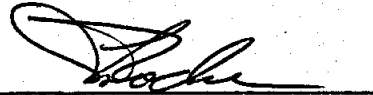
A resolution to amend Resolution No. 1148 establishing fees for public hearings for street and alley vacations requested by petitioners.

WHEREAS, regarding street and alley vacations, Resolution No. 1148, City of Albany Resolutions, is hereby amended to read as follows:

WHEREAS, applications are received for vacations of street and alleys and the cost thereof should be borne by the petitioner, now, therefor,

BE IT RESOLVED that there is hereby established the fee of \$500 for the application for the vacation of a street or alley which fee shall be paid by the petitioner at the time the application is submitted to the City Recorder, said fee to cover the expenses involved in reviewing and processing the request.

DATED this 13th day of December, 1978.



Mayor

ATTEST:



City Recorder

42
2022

STREET/ALLEY VACATION PROCESSING COSTS

Based upon current salary/benefit costs per hour:

Planner = \$11/hour
 Recorder = \$7/hour
 Secretary = \$7/hour

| <u>Activity</u> | <u>Staff Assigned</u> | <u>Average # of Hours Required</u> | <u>Staff Cost</u> |
|--|-----------------------|------------------------------------|-------------------|
| a. Explain procedure to applicant | Planner | 1.0 | \$11 |
| b. Receive and review application | Secretary | .5 | 4* |
| c. Review and verify petition | Recorder | 4.0 | 28 |
| d. Departmental Review (determine location of utilities, etc.) | Staff | 9.0 | 99 |
| e. Prepare staff report, and prepare and post notices | Planner | 3.0 | 33 |
| f. Type staff report | Secretary | 1.0 | 7 |
| g. Prepare and mail notices to an average of 50 property owners @ \$.50/notice | | | 25 |
| h. Respond to public inquiries | Planner | 2.0 | 22 |
| i. Take Hearings Board minutes | Secretary | .5 | 4 |
| j. Prepare minutes from "j" | Secretary | 1.5 | 11 |
| k. Prepare ordinance setting hearing | Planner | 1.0 | 11 |
| l. Take Council minutes setting hearing | Secretary | .5 | 4 |
| m. Prepare minutes from "l" | Secretary | 1.5 | 11 |
| n. Take Council minutes of hearing | Secretary | .5 | 4 |
| o. Prepare minutes from "n" | Secretary | 1.5 | 11 |
| p. Prepare vacation ordinance | Planner | 1.0 | 11 |
| q. Record Vacation | Recorder | 4.0 | 28 |
| r. Revise base maps (Zoning, Comp Plan) | Planner | 2.0 | 22 |
| Sub-Total | | | \$346 |
| 20% overhead (materials and supplies, supervision, etc.) | | | 70 |
| Average cost for four newspaper advertisements | | | 40 |
| TOTAL | | | \$456 |
| Plus 10% inflation factor for coming year | | | 46 |
| GRAND TOTAL | | | \$502 |

*All hourly costs rounded to the nearest whole dollar amount