



PARKING LOT AND RESTRIPE PERMIT APPLICATION

Community Development – Building Division
333 Broadalbin Street SW • Albany, OR 97321
(541) 917-7553

cd.customerservice@cityofalbany.net

Permits may be obtained online at:

www.cityofalbany.net/forms

Job Site Information and Location (where the work is taking place)

Job Site Address: _____

Business Name: (If applicable) _____

Property Owner:

Owner Mailing Address: _____

City/State/Zip: _____

Phone #: _____

Applicant/Contact Information (permit owner):

Name of Applicant: _____

Mailing Address: _____

City/State/Zip: _____

Phone #: _____

E-mail: _____

Contractor/Demolition Company Information:

Name of Contractor: _____

Mailing Address: _____

City/State/Zip: _____

Phone #: _____

E-mail: _____

Oregon CCB #: _____

Project Description:

I hereby certify I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

Pre-pour and pre-stripe inspections are encouraged.

Authorized Signature: _____

Print Name: _____ Date: _____

Permit #: _____

- Are you changing the configuration of any non-accessible spaces?
 Yes No (If yes, submit for a remodel permit.)
- Are you only changing the configuration of the accessible spaces?
 Yes No (If yes, submit for a re-stripe permit.)
- Are you seal-coating or overlaying the existing spaces?
 Yes No (If yes, submit for a re-stripe permit.)
- Is this a new or remodel parking lot with plumbing or storm drainage improvements?
 Yes No (If yes, see reverse for plumbing fee.)

New Parking Lot:

1 – 25,000 Square Feet	\$.06/square foot	
25,001 – 99,999 Square Feet	\$.04/square foot	
100,000 or more Square Feet	\$.03/square foot	

Re-Striping Only: (Paint and surface treatment only)

1 – 5 Accessible Spaces	\$75.00	
6+ Accessible Spaces Plus \$70.00/hour (3 hour minimum)	\$75.00 base fee plus \$210.00	
Subtotal		

Remodel

<u>New</u> Parking Lot Plan Review	65% of Subtotal	
<u>Remodel</u> Parking Lot Plan Review	\$.03/square foot plus \$70.00/hour (2-hour minimum)	
State Surcharge (12%)	Subtotal x \$.12	
Document Imaging	# of pages x \$1.00	
Plumbing Fees	See page 2	
Additional consultation/inspections as needed	\$70.00/hour (1-hour minimum)	
Total Permit Fee:		

Items Required For Submittal With Application:

New and Remodel Parking Lots:

ONE electronic plot plan with parking space layout, accessible parking spaces, signage, plumbing, and drainage details, **OR FIVE** paper copies of the plot plan for plan review.

Note: Application for Erosion Prevention and Sediment Control may be necessary depending on the size of the work area.

Re-stripe Only:

One electronic plot plan showing space details and accessible spaces signage, **OR THREE** copies of the plot plan for plan review.

NOTICE:

PERMITS BECOME VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITH 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

CITY OF ALBANY PLUMBING FEE SCHEDULE

FIXTURE FEE:

Per fixture or item		x	\$ 19.00	
Per backflow device		x	\$ 19.00	
Fixture Fee Subtotal:				

SEWER:

First 100 feet		x	\$100.00	
Each additional 100 feet or portion		x	\$ 35.00	

WATER SERVICE:

First 100 feet		x	\$100.00	
Each additional 100 feet or portion		x	\$ 35.00	

PLUMBING PERMIT FEES:

Subtotal:				
Minimum Plumbing Permit Fee			\$72.00	
Plan Review: When required or requested		Subtotal x \$.40	
State surcharge • REQUIRED •		Subtotal x \$.12	
Document Imaging • REQUIRED •		# pages x \$	1.00	

TOTAL PLUMBING FEES: