



FIRE ALARM PERMIT APPLICATION

Community Development – Building Division
 333 Broadalbin Street SW • Albany, OR 97321
 (541) 917-7553
cd.customerservice@cityofalbany.net

Permits may be obtained online at:

www.cityofalbany.net/forms

Job Site Information and Location (where the work is taking place):

Job Site Address: _____

Business Name: _____

Owner Signature: _____

Owner Mailing Address: _____

City/State/Zip: _____

Phone #: _____

Applicant/Contact Information (permit owner):

Name of Applicant: _____

Mailing Address: _____

City/State/Zip: _____

Phone #: _____

E-mail: _____

Contractor Information:

Name of Contractor: _____

Mailing Address: _____

City/State/Zip: _____

Phone #: _____

Contractor's E-mail: _____

Oregon CCB # (required): _____

Project Description:

I hereby certify I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with, whether specified herein or not.

Authorized Signature: _____

Print Name: _____ Date: _____

NOTICE:

Permits become void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. Electrical permits are non-transferable and non-refundable.

Permit #:
Electrical Permit #:

PERMIT FEES			
Description	Qty.	Each	Sum
Fire Alarm Control Panel		x \$70.00	
SIGNAL INITIATING AND NOTIFICATION TYPES			
Signal Initiating Devices: Detectors, Manual Pull Stations, Water Flow, Tamper Switches, etc.			
1 to 10		\$ 70.00	
11 to 20		\$126.00	
Each additional 30 (or fraction)		x \$ 42.00	
Notification Devices: Bells, Chimes, Strobes, Horns, Annunciators, etc.			
1 to 10		\$ 70.00	
11 to 20		\$126.00	
Each additional 30 (or fraction)		x \$ 42.00	
PERMIT FEES: Subtotal			
Plan Review, 40% of subtotal (\$70.00 minimum)		Subtotal x \$.40	
State Surcharge, 12% of subtotal		Subtotal x \$.12	
Document Imaging, \$1.00 per page		# pages x \$1.00	
TOTAL PERMIT FEE			

ITEMS REQUIRED FOR SUBMITTAL WITH APPLICATION:
<input type="checkbox"/> Plan Review Fee: 40% of fire alarm permit (\$70.00 minimum fee)
<input type="checkbox"/> ONE set of plans must be made available electronically to be used for electronic plan review OR THREE sets of paper plans.
<input type="checkbox"/> Electrical permit application (See reverse side of application)
<input type="checkbox"/> Floor plan drawn to scale
<input type="checkbox"/> Location of all alarm initiating and alarm signaling devices
<input type="checkbox"/> Alarm control and trouble signaling equipment
<input type="checkbox"/> Annunciation equipment location
<input type="checkbox"/> Battery calculations
<input type="checkbox"/> Conductor type and sizes with voltage drop calculations
<input type="checkbox"/> Specification sheets from the equipment manufacturer, along with model numbers and listing information for all equipment, devices, and materials
<input type="checkbox"/> Any additional information that may be required because of the characteristics of a project.