



ELECTRICAL PERMIT APPLICATION

Community Development ~ Building Division
333 Broadalbin St SW / Albany, OR 97321
(541) 917-7553
cd.customerservice@cityofalbany.net

Applications may be obtained online

at: www.cityofalbany.net/forms

Job Site Information & Location: (Where the work is taking place):

Job Site Address: _____

Name of Property Owner: _____

Owner Installation: This installation is being made on property that I own which is not intended for sale, lease, rent, or exchange according to ORS 447, 449, 670, and 701.

Owner Signature: _____

Owner Mailing Address: _____

City/State/Zip: _____

Phone #: _____

Applicant / Contact Information: (Permit owner):

Name of Applicant: _____

Mailing Address: _____

City/State/Zip: _____

Phone #: _____

E-mail: _____

Contractor Information:

Name of Contractor: _____

Mailing Address: _____

City/State/Zip: _____

Phone #: _____

Oregon CCB #: _____

Active Electrical Contractor License #: _____

Supervising License #: _____

Project Description:

As the Supervising Electrician on this project, I agree to perform the work described on this application according to the attached plans and/or specifications, and the State of Oregon's Electrical Code. All the information herein is true to the best of my knowledge:

Supervising Electrician (Signature Required) :

Print Name: _____ **Date:** _____

To be completed by Applicant: JOB INFORMATION

TYPE OF PROJECT: (Pick one)	
Commercial <input type="checkbox"/>	
Residential <input type="checkbox"/>	

Permit #:
Related Building Permit #:

PLAN REVIEW REQUIREMENTS				
Two sets of plans must be submitted and plan review fees paid if any boxes below are checked. Please check all that apply:				
<input type="checkbox"/> A service or feeder rated at 600 amps or more. Or a 400 amp or more service or feeder where the available fault current exceeds 10,000 amps at 150 volts or less to ground or exceeds 14,000amps for all other installations. <input type="checkbox"/> Building over three stories in height <input type="checkbox"/> Six or more residential units in one structure	<input type="checkbox"/> An A, E, or I-2 or I-3 Occupancy as defined in the adopted Oregon Structural Specialty Code. <input type="checkbox"/> Hazardous locations <input type="checkbox"/> Recreational Vehicle Parks <input type="checkbox"/> More than 600-volts nominal <input type="checkbox"/> Renewable Energy System rated over 25KVA (OAR 918-311-0040)			
FEE SCHEDULE				
Number of Inspections allowed per permit ↓				
RESIDENTIAL PER UNIT: Includes attached garage.	Qty	Each	Total	#
1000 sq ft or less (per unit)		\$135.00		4
Each additional 500 sq ft or portion		\$25.00		1
Limited energy (in conjunction with above or other permit only)		\$65.00		1
Each manufactured home/modular service/feeder		\$65.00		1
SERVICES OR FEEDERS: Installation, alteration or relocation - no circuits included				
200 amps or less		\$80.00		2
201 to 400 amps		\$95.00		2
401 to 600 amps		\$158.00		2
601 to 1000 amps		\$205.00		2
1000+ amps or volts		\$475.00		2
Reconnect only		\$65.00		2
TEMPORARY SERVICES OR FEEDERS: Installation, alteration or relocation				
200 amps or less		\$65.00		2
201 to 400 amps		\$86.00		2
401 to 600 amps		\$125.00		2
601 to 1000 amps		\$205.00		2
1000+ amps or volts		\$475.00		2
BRANCH CIRCUITS: New, alteration or extension, per panel				
Branch circuits with purchase of service or feeder fee		\$5.50 each		2
Branch circuits without purchase of service or feeder fee		\$65.00		2
Each additional branch circuit		\$5.50		2
MISCELLANEOUS: Service or feeder NOT included				
Renewable electrical energy systems		\$75.00		2
Pump or irrigation circle		\$65.00		2
Sign or outline lighting		\$65.00		2
Signal circuits or limited energy panel, alteration/extension		\$65.00		2
ADDITIONAL INSPECTION FEES OVER THE ALLOWABLE IN ANY OF THE ABOVE				
Per inspection or re-inspection when added to an existing permit		\$49.00		
Miscellaneous <u>hourly</u> fee for inspections or each Master Label inspection (1 hour minimum)		\$75.00		
Master Label Permit set-up fee		\$100.00		
ELECTRICAL PERMIT FEES				
			Subtotal	
Plan Review, 25% of subtotal			Subtotal x .25	
State surcharge, 12% of subtotal			Subtotal x .12	
Document Imaging Fee, \$1.00 per page			# pages x \$1.00	
TOTAL PERMIT FEE				

NOTICE: PERMITS BECOME VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. ELECTRICAL PERMITS ARE NON-TRANSFERABLE AND NON-REFUNDABLE.

MULTI-FAMILY DWELLINGS

In a multifamily dwelling with three (3) or more units, OAR 917-309-0030 (5)(b) requires the electrical permit fee to be calculated by taking the square footage of the largest unit in the building and computing the fee. A fee of one-half of the first unit fee is applied to all additional units in the building regardless of size. When requesting inspections, OAR 918-309-0030 (1) allows for up to four (4) inspections on a residential permit unless otherwise noted. The entire building is required to be ready for inspections or additional inspections charges will be charged.

In a multifamily dwelling with 3 or more units, OAR 918-309-0030 (3)(b) requires the limited energy permit to be calculated in the same method as the overall fee for multi-family residential construction.

LIMITED ENERGY

This permit is issued under OAR 918-309-0400. The applicant agrees to make only restricted energy installations (100 volt amps or less) under this permit and to do the following:

When required, installer must have electrical license. (Certain residential and other transactions are exempt from licensing. These have asterisks (*). All others require licensing.)

Call for an inspection when all of the installations under this permit are ready for inspection.

Purchase separate permits or pay for re-inspections for all installations that are not ready for inspection when the inspector is out to inspect under this permit.

Assume responsibility for assuring that all corrections required by the inspector are done.

Assume responsibility for calling for final inspection when all of the corrections are completed.

The person signing this permit must be the applicant or a person authorized to bind the applicant.

Signature: _____ Authority if other than the applicant: _____

One & Two Family Limited Energy – Alteration, Addition or Repair			
Mark the type of work below:			
<input type="checkbox"/> Burglar alarm	<input type="checkbox"/> Fire alarm		
<input type="checkbox"/> Audio stereo systems*	<input type="checkbox"/> Thermostat controls*		
<input type="checkbox"/> Garage door opener*	<input type="checkbox"/> Vacuum systems*		
* No licenses are required. Licenses are required for all other installations.			
Description	Qty	Each	Total
Residential Limited Energy Panel		\$65.00	
State Surcharge, 12% of permit total			
Document Imaging Fee, \$1.00 per page			
TOTAL PERMIT FEE			

Commercial Limited Energy			
Mark the type of work below:			
<input type="checkbox"/> Audio stereo systems	<input type="checkbox"/> Intercom and paging systems		
<input type="checkbox"/> Boiler controls	<input type="checkbox"/> Protective signaling/burglar alarm		
<input type="checkbox"/> Clock systems	<input type="checkbox"/> Medical		
<input type="checkbox"/> Data telecomm. installations	<input type="checkbox"/> Nurse calls		
<input type="checkbox"/> Fire alarm installations	<input type="checkbox"/> Landscape lighting and irrigation		
<input type="checkbox"/> HVAC	<input type="checkbox"/> Outdoor landscape lighting*		
<input type="checkbox"/> Instrumentation	<input type="checkbox"/> Landscape irrigation control*		
* No licenses are required. Licenses are required for all other installations.			
Description	Qty	Each	Total
Commercial limited energy panel		\$65.00	
State surcharge, 12% of permit total			
Document Imaging Fee, \$1.00 per page			
TOTAL PERMIT FEE			