

Albany Public Library Foundation

P.O. Box 102
Albany, OR 97321
<http://library.cityofalbany.net/about/alf.php>



Mission: The Albany Public Library Foundation's mission is to raise funds to improve the Albany Public Library facilities, provide an endowment to support Carnegie Library operations and projects, and support special library programs and services.

FY 2008~2009 CAMPAIGN **LETTER OF INTENT**

Please include me/us among those who support Albany Public Library Foundation:

- Unrestricted to be used where most needed.
- Building Equipment and Furnishings Program to improve the Carnegie or Main Library
- Endowment Program to help support continued library operations.

One Time donation

- I/We _____ (please print) give the sum of \$ _____.

Donation of a Multi-Year Pledge, Appreciated Assets, or Cash

- I/We _____ (please print) intend to give the sum of \$ _____ over the next _____ years. Payment(s) will be made on the following schedule:

Gift from My/Our Estate

- I/We intend to provide a planned estate gift to the Albany Public Library Foundation in the following manner:
 - Bequest (will) Income Plan (charitable unitrust, gift annuity) Life Insurance (existing or new policy)
 - IRA (or other retirement plan) I/We conservatively estimate that this gift to be \$ _____. My/Our current age(s) by decade: 90+ ___; 80's ___; 70's ___; 60's ___; 50's _____. This estate gift is designated as _____ percentage of my/our estate with a present cash value conservatively estimated at \$ _____.
- Other gift instrument: _____
Special instructions: _____

Recognition

I/We wish our gift to be:

- Visible as a role model to others
- Visible only to the extent we are recognized as donors
- Anonymous (but you can mention our gift to encourage others to give)
- Completely anonymous
- Optional: It is my/our desire that my/our heir(s) honor(s) this intent to help the Albany Public Library Foundation.

If appropriate, please show how donor name(s) should be listed for proper recognition:

Planned Giving ~ Provide Information

Annual Giving ~ Provide Information

The Albany Public Library Foundation is a tax-exempt charitable organization under the IRS Code, Sec. 501(c)(3), contributions to which are deductible for income, gift, and estate tax purposes.

Name(s) – please print

Address

Signature

Phone:

Date:

Signature

Date:

Albany Public Library Foundation use

Albany Public Library Foundation Representative’s Signature

Date:

Please mail to:

Albany Public Library Foundation

PO Box 102

THANK YOU!